

*Candler Hills East Community
Development District*

Agenda

May 19, 2020

AGENDA

Candler Hills East

Community Development District

219 East Livingston Street, Orlando, Florida 32801

Phone: 407-841-5524 – Fax: 407-839-1526

May 12, 2020

Board of Supervisors
Candler Hills East Community
Development District

The Board of Supervisors of the Candler Hills East Community Development District will meet on **Tuesday, May 19, 2020, at 9:00 a.m., or as shortly thereafter as reasonably possible, via Zoom.** Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment Period
- III. Notice for Meeting
- IV. Approval of Minutes of the February 18, 2020 Meeting
- V. Consideration of Resolution 2020-01 Approving the Proposed Fiscal Year 2021 Budget and Setting a Public Hearing
- VI. Consideration of Proposal with Sharp Site Services, LLC to Regrade and Re-sod Pond Inlets
- VII. Staff Reports
 - A. Attorney
 - B. District Manager
 1. Approval of Check Register
 2. Balance Sheet and Income Statement
 3. Presentation of Number of Registered Voters – 940
 4. Discussion of Qualifying Period and Procedure
- VIII. Other Business
- IX. Supervisors Requests
- X. Adjournment

The second order of business is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items.

Enclosed under the third order of business is the affidavit of publication associated with the public notice for this meeting.

The fourth order of business is the approval of the minutes from the February 18, 2020 Board of Supervisors meeting. The minutes are enclosed for your review.

The fifth order of business is consideration of Resolution 2020-01 approving the proposed Fiscal Year 2021 budget and setting a public hearing. A copy of the resolution is enclosed for your review.

The sixth order of business is consideration of proposal with Sharp Site Services, LLC to regrade and re-sod pond inlets. A copy of the proposal is enclosed for your review.

The seventh order of business is Staff Reports. Section 1 of the District Managers Report includes the check register for approval and Section 2 includes the balance sheet and income statement for your review. Section 3 is presentation of number of registered voters within the boundaries of the district. Section 4 is the discussion of the qualifying period and procedure. The qualifying information is enclosed for your review.

The balance of the agenda will be discussed at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

George S. Flint
District Manager

Cc: Gerald Colen, District Counsel
Ken Colen, On Top of the World
Guy Woolbright, On Top of the World
Lynette Vermillion, On Top of the World
Darrin Mossing, GMS

SECTION III

Ocala Star-Banner

May 12, 2020

Miscellaneous Notices

PUBLIC MEETING HELD DURING PUBLIC HEALTH EMERGENCY DUE TO COVID-19; NOTICE OF BOARD OF SUPERVISORS MEETING OF THE CANDLER HILLS EAST COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given that the Board of Supervisors ("Board") of the Candler Hills East Community Development District ("District") will hold a regular meeting of the Board of Supervisors on Tuesday, May 19, 2020 at 9:00 AM or shortly thereafter.

Currently in place are federal, state, and local emergency declarations ("Declarations").

In the event the Declarations remain in effect and if future orders or declarations so authorize, the meeting will be conducted remotely, using communications media technology pursuant to Executive Orders 20-52, 20-69 and 20-91 (as extended by Executive Order 20-112) issued by Governor DeSantis on March 9, 2020, March 20, 2020, April 1, 2020, and April 29, 2020 respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes. Information regarding participation in any remote hearing may be found by contacting the District Manager at 407-841-5524.

The meeting is being held for the necessary public purpose of considering matters related to the proposed Fiscal Year 2021 budget and related district matters. At such time the Board is so authorized and may consider any business that may properly come before it.

While it is necessary to hold the above referenced meeting of the District's Board of Supervisors utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meeting can do so at <https://zoom.us/j/91629027842> or by the following: Dial +1 (646) 876-9923, Meeting ID: 916 2902 7842. If you do not have access to a telephone or if you need assistance using Zoom please contact the District Manager's Office in advance of the meeting by emailing gflint@gmscfl.com or by calling 407-841-5524.

Written public comments and questions can also be emailed or mailed to the District Manager's Office at Governmental Management Services, c/o Candler Hills East CDD, 219 East Livingston Street, Orlando, Florida 32801. Comments and questions received by 2:00 p.m. the day prior to the meeting will be read into the record at the meeting and become part of the permanent record of the meeting.

A copy of the agenda may be obtained by emailing the District Manager at gflint@gmscfl.com or calling 407-841-5524 in advance of the meeting.

The meeting is open to the public and will be conducted in accordance with the

provisions of Florida law for community development districts. The meeting may be continued to a date, time, and place to be specified on the record at such meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at the meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

George S. Flint

Governmental Management Services - Central Florida, LLC

District Manager

May 12, 2020

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Show results beginning at page:

MINUTES

MINUTES OF MEETING
CANDLER HILLS EAST
COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of the Candler Hills East Community Development District was held on Tuesday, February 18, 2020 at 9:00 a.m. at Circle Square Commons, Cultural Center, 8395 SW 80th Street, Ocala, Florida.

Present and constituting a quorum were:

Philip J. Moherek	Chairman
Elmer Greene	Vice Chairman
Robert Scherff	Assistant Secretary
John Bain	Assistant Secretary
Larry Garvin	Assistant Secretary

Also present were:

George Flint	District Manager
Rachel Wagoner	District Counsel
Gerald Colen	District Counsel
Lynette Vermillion	On Top Of The World Communities
Robert Stepp	On Top Of The World Communities
Patty Soriano	On Top Of The World Communities
Travis Smith	On Top Of The World Communities

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll. A quorum was present.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Flint: This is an opportunity for any members of the public to provide comment to the Candler Hills East CDD board about anything on the agenda or not on the agenda. Is there anything for Candler Hills East? Hearing none, we will move on to the next item.

THIRD ORDER OF BUSINESS

Notice for Meeting

Mr. Flint: You do have the legal notice in your agenda packet showing that there is a meeting advertised for today in this location at 9:00 a.m.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the November 19, 2019 Board of Supervisors Meeting

Mr. Flint: Did the Board have any comments or corrections to the minutes? Hearing none, I would ask for a motion to approve.

On MOTION by Mr. Scherff, seconded by Mr. Greene, with all in favor, the Minutes of the November 19, 2019 Board of Supervisors Meeting, were approved as presented.

FIFTH ORDER OF BUSINESS

Ratification of Temporary Access Easement Agreement

Mr. Flint: The next item is a Temporary Access Easement Agreement that we are asking the Board to ratify. This was a situation where a gentleman had to have a tree removed on his property behind his home and he had limited ability for his contractor to get back there to be able to grind the stump. So, he asked to have the ability to cross a CDD dry retention area. We looked at it, evaluated it, and ended up asking the homeowner to enter into this agreement which would have required him to restore, to the extent there would have been damage, the area. There wasn't really any costs associated with this agreement, it's a standard agreement that has been used in the past. We did inspect the area and there was no damage that we saw. We are just asking the Board to ratify this, we didn't want to have to wait until this Board meeting to approve it.

On MOTION by Mr. Moherek, seconded by Mr. Bain, with all in favor, the Temporary Access Easement Agreement, was ratified.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Colen: I don't have anything further to report.

Mr. Flint: Okay, that's always typically good.

B. District Manager's Report

1. Approval of Check Register

Mr. Flint: You have approval of the check register from November 11, 2019 through February 10, 2020. It totals \$111,668.17. The majority of those expenses are transfers of debt service assessment revenue from the General Fund to the Trustee, anywhere it says Candler Hills

East care of US Bank. We have to write a check to move the money, and it shows up in the register as a General Fund expense. Are there any questions?

Mr. Moherek: Were there two payments made in December is that typical?

Mr. Flint: Yes, the distributions come in somewhat sporadically from the Tax Collector. We attempt to transfer that money within seven days of receipt. So, we are processing those checks as we receive them. Any other questions on the check register? If not, is there a motion to approve it?

On MOTION by Mr. Greene, seconded by Mr. Scherff, with all in favor, the Check Register totaling \$111,668.17, was approved.

2. Balance Sheet and Income Statement

Mr. Flint: Next is the unaudited financials through January 31st. There is no action required by the Board on these, but if you have any questions we can discuss them. We've collected through the end of January \$50,553 of the \$55,000 that was certified for collection on the tax bill, which is very good. As you know you have until the end of March to pay your tax bill, so it looks like a lot of people are taking advantage of the discount for early payment. The expenses for Administrative are slightly under the prorated \$22,900 against the prorated budget of \$24,770. Any questions on the financials?

3. Presentation of Arbitrage Rebate Calculation Report

Mr. Flint: The District is required to have an Arbitrage Rebate Calculation done to insure we are not earning more interest than we are paying on the debt service. You have hired Grau and Associates to perform that calculation. And as you can see from their letter, there's a negative rebate requirement of \$13,071. As long as that number is negative that's good. That means we don't have any arbitrage issues. Is there a motion to accept that report?

On MOTION by Mr. Moherek, seconded by Mr. Scherff, with all in favor, the Arbitrage Rebate Calculation Report, was approved.

SEVENTH ORDER OF BUSINESS

Other Business

Mr. Flint: Was there any other business or Supervisors' Request, items the Board would like to discuss that were not on the agenda?

Mr. Scherff: In the financial report from Berger Toombs on page 26, it says the District does not have a formal investment policy. Should we have a formal investment policy?

Mr. Flint: That's standard language. Per Florida statute, we do have an investment policy and it's basically laid out in the statute as far as the types of investments. We have not developed our own separate investment policy, we default to the investment policy that's in the statutes. There's a list of four or five different types of investments that we can follow. That's standard language that's in just about every audit, because CDDs typically don't develop their own investment policy, they default to the statutory investment policy.

Mr. Schreff: Okay, good.

Mr. Flint: Mr. Garvin?

Mr. Garvin: Yes, in the management letter they didn't point anything out, that there were any deficiencies.

Mr. Flint: Yes. This audit was actually on the last agenda and accepted by the Board. We just provided you the hard copy of the final. But as Mr. Garvin indicated, there were no findings or recommendations in the prior year, or current year. It is a clean audit. We were just providing you the final bound version. You've already accepted this audit on the last agenda.

EIGHTH ORDER OF BUSINESS

Supervisor's Requests

Mr. Flint: Anything else from the Board? Hearing none,

NINTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned.

On MOTION by Mr. Moherek, seconded by Mr. Bain, with all in favor, the meeting adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION V

RESOLUTION 2020-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CANDLER HILLS EAST COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2020/2021 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (**“Board”**) of the Candler Hills East Community Development District (**“District”**) prior to June 15, 2020, a proposed budget (**“Proposed Budget”**) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (**“Fiscal Year 2020/2021”**); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CANDLER HILLS EAST COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2020/2021 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: August 18, 2020

HOUR: 9:00 a.m.

LOCATION: Circle Square Commons, Cultural Center
8395 SW 80th Street
Ocala, FL 34481

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Marion County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

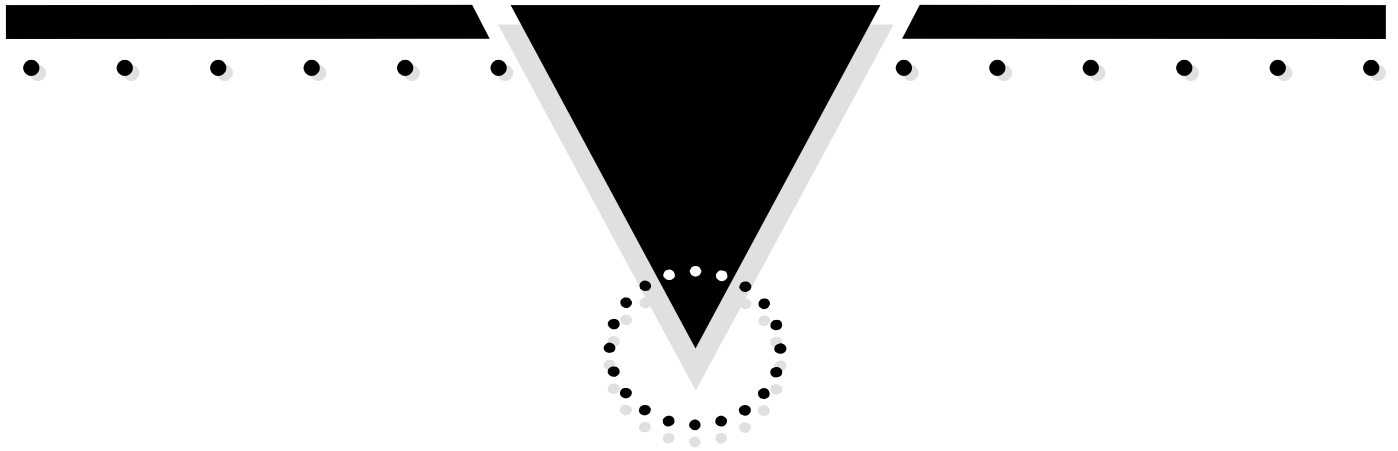
PASSED AND ADOPTED THIS 19th DAY OF MAY, 2020.

ATTEST:

**CANDLER HILLS EAST COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By: _____
Its: _____



Candler Hills East Community Development District

Proposed Budget FY 2021



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Candler Hills East
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

DESCRIPTION	ADOPTED BUDGET FY2020	ACTUAL THRU 4/30/20	PROJECTED NEXT 5 MONTHS	TOTAL AS OF 9/30/20	PROPOSED BUDGET FY2021
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REVENUES:

MAINTENANCE ASSESSMENTS	\$55,051	\$54,747	\$304	\$55,051	\$55,051
INTEREST	\$25	\$19	\$6	\$25	\$25

TOTAL REVENUES	\$55,076	\$54,766	\$310	\$55,076	\$55,076
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EXPENDITURES:

ADMINISTRATIVE:

SUPERVISOR FEES	\$4,000	\$2,000	\$2,000	\$4,000	\$4,000
FICA EXPENSE	\$306	\$92	\$92	\$184	\$306
ENGINEERING	\$2,200	\$0	\$1,100	\$1,100	\$2,200
TRUSTEE FEES	\$2,050	\$2,020	\$0	\$2,020	\$2,050
DISSEMINATION	\$3,500	\$2,242	\$1,750	\$3,992	\$3,500
ARBITRAGE	\$600	\$600	\$0	\$600	\$600
ASSESSMENT ROLL	\$5,000	\$5,000	\$0	\$5,000	\$5,000
ATTORNEY	\$6,000	\$4,500	\$3,000	\$7,500	\$6,000
ANNUAL AUDIT	\$3,510	\$3,325	\$0	\$3,325	\$3,325
MANAGEMENT FEES	\$7,461	\$4,352	\$3,109	\$7,461	\$7,461
INFORMATION TECHNOLOGY	\$1,000	\$583	\$417	\$1,000	\$1,000
TELEPHONE	\$50	\$0	\$25	\$25	\$50
POSTAGE	\$1,000	\$500	\$500	\$1,000	\$1,000
PRINTING & BINDING	\$600	\$163	\$187	\$350	\$600
INSURANCE	\$6,646	\$6,193	\$0	\$6,193	\$6,850
LEGAL ADVERTISING	\$700	\$0	\$700	\$700	\$700
OTHER CURRENT CHARGES	\$475	\$187	\$138	\$325	\$475
OFFICE SUPPLIES	\$150	\$57	\$68	\$125	\$150
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$175	\$0	\$175	\$175

TOTAL ADMINISTRATIVE	\$45,423	\$31,990	\$13,085	\$45,075	\$45,442
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MAINTENANCE:

CONTINGENCIES	\$9,653	\$3,023	\$3,027	\$6,050	\$9,634
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TOTAL MAINTENANCE	\$9,653	\$3,023	\$3,027	\$6,050	\$9,634
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TOTAL EXPENDITURES	\$55,076	\$35,012	\$16,112	\$51,125	\$55,076
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EXCESS REVENUES (EXPENDITURES)	\$0	\$19,754	(\$15,802)	\$3,952	\$0
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	FY2018	FY2019	FY2020	FY2021
Net Assessments	\$105,046	\$55,051	\$55,051	\$55,051
Discounts & Collections (6%)	\$6,705	\$6,705	\$3,514	\$3,514
Gross Assessments	\$111,751	\$58,565	\$58,565	\$58,565
Total Units	628	628	628	628
Assessments per Unit	\$178	\$93	\$93	\$93

Candler Hills East

Community Development District

General Fund Budget
Fiscal Year 2021

REVENUES:

Maintenance Assessments

The District will levy a non-ad valorem special assessment on all taxable property within the District, to fund all General Operating and Maintenance Expenditures for the Fiscal Year.

Interest

The District receives interest earnings from its cash balance in the SunTrust operating account.

EXPENDITURES:

Administrative:

Supervisor Fees

The Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. This amount is based on 5 Supervisors attending 4 monthly meetings.

FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks.

Engineering

The District's engineer will be providing general engineering services to the District, e.g., attendance and preparation for monthly meetings, reviewing invoices, and various projects assigned as directed by the Board of Supervisors. The District currently has an agreement with Dewberry Engineers, Inc.

Trustee Fees

The District issued Series 2016 Special Assessment Refunding Bonds that are administered by a Trustee at US Bank.

Dissemination

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b) (5) which relates to additional reporting requirements for unrated bond issues. Governmental Management Services – CF, LLC is contracted for this service.

Candler Hills East

Community Development District

General Fund Budget
Fiscal Year 2021

Arbitrage

The District has contracted with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on the Series 2016 Special Assessment Refunding Bonds. The District has an agreement with Grau & Associates for this service.

Assessment Roll

Governmental Management Services – Central Florida, LLC serves as the District's collection agent and certifies the District's non-ad valorem assessments with the Marion County Tax Collector's Office.

Attorney

The District's legal counsel will be providing general legal services to the District, i.e., attendance and preparation for monthly meetings, review operating and maintenance contracts, etc. The District currently has an agreement with Colen & Wagoner, P.A.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. The District has contracted with Berger, Toombs, Elam, Gaines & Frank for this service.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services – Central Florida, LLC. The services include, but are not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reporting, annual audits, etc.

Information Technology

The District incurs costs related to the District's accounting and information systems, District's website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Telephone

Telephone and fax machine.

Postage

Mailing of Board Meeting agenda packages, overnight deliveries, checks for vendors and any other required correspondence.

Candler Hills East

Community Development District

General Fund Budget
Fiscal Year 2021

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Insurance

The District's general liability & public officials liability insurance policy is with Florida Insurance Alliance. The Florida Insurance Alliance specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation. The District does most of its legal advertising with Ocala Star-Banner.

Other Current Charges

Bank charges and any other miscellaneous expenses that are incurred during the year.

Office Supplies

The District incurs charges for supplies that need to be purchased during the fiscal year, including copier and printer toner cartridges, paper, file folders, binders, pens, paper clips, and other such office supplies.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

MAINTENANCE:

Contingencies

To record the cost of any maintenance expenses not properly classified in any of the other accounts.

Candler Hills East
COMMUNITY DEVELOPMENT DISTRICT

CAPITAL RESERVES FUND

	ADOPTED	ACTUAL	PROJECTED	TOTAL	PROPOSED
	BUDGET	THRU	NEXT	THRU	BUDGET
DESCRIPTION	FY2020	4/30/20	5 MONTHS	9/30/20	FY2021

REVENUES

INTEREST	\$3,000	\$1,635	\$500	\$2,135	\$1,500
CARRY FORWARD SURPLUS	\$167,759	\$167,711	\$0	\$167,711	\$169,845

TOTAL REVENUES	\$170,759	\$169,345	\$500	\$169,845	\$171,345
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EXPENDITURES

CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0
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TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0
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EXCESS REVENUES	\$170,759	\$169,345	\$500	\$169,845	\$171,345
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Candler Hills East
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND - SERIES 2016

	ADOPTED	ACTUAL	PROJECTED	TOTAL	PROPOSED
	BUDGET	THRU	NEXT	THRU	BUDGET
DESCRIPTION	FY2020	4/30/20	5 MONTHS	9/30/20	FY2021

REVENUES

ASSESSMENTS - TAX ROLL	\$226,834	\$225,741	\$1,093	\$226,834	\$225,929
ASSESSMENTS - PREPAYMENTS	\$0	\$12,672	\$0	\$12,672	\$0
INTEREST INCOME	\$500	\$281	\$119	\$400	\$250
CARRY FORWARD SURPLUS	\$223,143	\$386,222	\$0	\$386,222	\$363,078

TOTAL REVENUES	\$450,477	\$624,915	\$1,212	\$626,128	\$589,257
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EXPENDITURES

SPECIAL CALL - 11/1	\$20,000	\$25,000	\$0	\$25,000	\$0
INTEREST - 11/1	\$51,750	\$51,750	\$0	\$51,750	\$49,700
PRINCIPAL - 5/1	\$125,000	\$0	\$125,000	\$125,000	\$130,000
INTEREST - 5/1	\$51,750	\$0	\$51,300	\$51,300	\$49,700
SPECIAL CALL - 5/1	\$0	\$0	\$10,000	\$10,000	\$0

TOTAL EXPENDITURES	\$248,500	\$76,750	\$186,300	\$263,050	\$229,400
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EXCESS REVENUES	\$201,977	\$548,165	(\$185,088)	\$363,078	\$359,857
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Nov 1, 2021	\$48,238
Net Assessments	\$225,929
Discounts & Collections (6%)	\$14,421
Gross Assessments	\$240,350
Total Units	437
Assessments per Unit	\$550

Candler Hills East

Community Development District

Series 2016 Special Assessment Revenue Refunding Bonds

AMORTIZATION SCHEDULE **(Term Bonds Due Combined)**

Date	Balance	Principal	Interest	Annual
11/1/20	\$ 2,775,000	\$ -	\$ 49,700.00	\$ -
5/1/21	\$ 2,775,000	\$ 130,000	\$ 49,700.00	\$ 229,400
11/1/21	\$ 2,645,000	\$ -	\$ 48,237.50	\$ -
5/1/22	\$ 2,645,000	\$ 130,000	\$ 48,237.50	\$ 226,475
11/1/22	\$ 2,515,000	\$ -	\$ 46,775.00	\$ -
5/1/23	\$ 2,515,000	\$ 135,000	\$ 46,775.00	\$ 228,550
11/1/23	\$ 2,380,000	\$ -	\$ 45,087.50	\$ -
5/1/24	\$ 2,380,000	\$ 140,000	\$ 45,087.50	\$ 230,175
11/1/24	\$ 2,240,000	\$ -	\$ 43,162.50	\$ -
5/1/25	\$ 2,240,000	\$ 90,000	\$ 43,162.50	\$ 176,325
11/1/25	\$ 2,150,000	\$ -	\$ 41,812.50	\$ -
5/1/26	\$ 2,150,000	\$ 145,000	\$ 41,812.50	\$ 228,625
11/1/26	\$ 2,005,000	\$ -	\$ 39,093.75	\$ -
5/1/27	\$ 2,005,000	\$ 150,000	\$ 39,093.75	\$ 228,188
11/1/27	\$ 1,855,000	\$ -	\$ 36,281.25	\$ -
5/1/28	\$ 1,855,000	\$ 155,000	\$ 36,281.25	\$ 227,563
11/1/28	\$ 1,700,000	\$ -	\$ 33,375.00	\$ -
5/1/29	\$ 1,700,000	\$ 160,000	\$ 33,375.00	\$ 226,750
11/1/29	\$ 1,540,000	\$ -	\$ 30,375.00	\$ -
5/1/30	\$ 1,540,000	\$ 165,000	\$ 30,375.00	\$ 225,750
11/1/30	\$ 1,375,000	\$ -	\$ 27,281.25	\$ -
5/1/31	\$ 1,375,000	\$ 175,000	\$ 27,281.25	\$ 229,563
11/1/31	\$ 1,200,000	\$ -	\$ 24,000.00	\$ -
5/1/32	\$ 1,200,000	\$ 180,000	\$ 24,000.00	\$ 228,000
11/1/32	\$ 1,020,000	\$ -	\$ 20,400.00	\$ -
5/1/33	\$ 1,020,000	\$ 190,000	\$ 20,400.00	\$ 230,800
11/1/33	\$ 830,000	\$ -	\$ 16,600.00	\$ -
5/1/34	\$ 830,000	\$ 195,000	\$ 16,600.00	\$ 228,200
11/1/34	\$ 635,000	\$ -	\$ 12,700.00	\$ -
5/1/35	\$ 635,000	\$ 205,000	\$ 12,700.00	\$ 230,400
11/1/35	\$ 430,000	\$ -	\$ 8,600.00	\$ -
5/1/36	\$ 430,000	\$ 210,000	\$ 8,600.00	\$ 227,200
11/1/36	\$ 220,000	\$ -	\$ 4,400.00	\$ -
5/1/37	\$ 220,000	\$ 220,000	\$ 4,400.00	\$ 228,800
Totals		\$ 2,775,000	\$ 1,055,763	\$ 3,830,763

SECTION VI



Sharp Site Services, LLC

13500 Cr 103

Oxford, FL 34484

Ph. 352/266-3365 Fx.

352-330-0536

Email

Estimate

Date	Estimate #
4/28/2020	554

Name / Address

OTOW

Attention Phillip Hisey

fax 291-4598

Job

CDD ponds

Description	Total
regrade inlets and resod	0.00
Candler ponds #1 4500.00 #2 1200.00 #5 2500.00 #7 2500.00	

Signature

SECTION VII

SECTION B

SECTION 1

Candler Hills East Community Development District

Summary of Invoices

February 10, 2020 to May 12, 2020

Fund	Date	Check No.'s	Amount
General Fund	2/14/20	989	\$ 105,496.37
	2/21/20	990	\$ 3,022.50
	2/26/20	991	\$ 209.95
	3/6/20	992-993	\$ 5,628.01
	3/17/20	994	\$ 6,861.56
	3/31/20	995	\$ 100.00
	4/1/20	996	\$ 996.75
	4/9/20	997	\$ 8.12
	4/20/20	998	\$ 1,600.80
	5/8/20	999	\$ 1,002.29
			<hr/> \$ 124,926.35
Payroll	<u>February 2020</u>		
	Elmer Greene	50218	\$ 184.70
	John Bain	50219	\$ 184.70
	Larry Garvin	50220	\$ 200.00
	Philip Moherek	50221	\$ 200.00
	Robert Scherff	50222	\$ 184.70
			<hr/> \$ 954.10
			<hr/> \$ 125,880.45

CHECK DATE	VEND#INVOICE.....	DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT	#
2/14/20	00033	2/13/20	02132020	202002	300	20700	10200			CANDLER HILLS EAST CDD C/O USBANK	*	105,496.37	105,496.37	000989
			FY20	DEBT SERV	SER2016									
2/21/20	00043	2/20/20	18217	202002	320	53800	49000			750-BALES PINESTRAW/INST	*	3,022.50	3,022.50	-
										EVERGLADES PINESTRAW, INC.			3,022.50	000990
2/26/20	00004	2/19/20	6-931-52	202002	310	51300	42000			DELIVERY 02/11/20	*	209.95	209.95	-
										FEDEX			209.95	000991
3/06/20	00005	3/02/20	79	201910	310	51300	31500			PREP/ATTEND CDD MTG AUG19	*	1,500.00	1,500.00	-
		3/02/20	79A	201911	310	51300	31500			PREP/ATTEND CDD MTG NOV19	*	1,500.00	1,500.00	-
		3/02/20	79B	202002	310	51300	31500			PREP/ATTEND CDD MTG FEB20	*	1,500.00	1,500.00	-
										COLEN & WAGONER P.A.			4,500.00	000992
3/06/20	00019	3/01/20	202	202003	310	51300	34000			MANAGEMENT FEES-MAR20	*	621.75	621.75	-
		3/01/20	202	202003	310	51300	35100			INFORMATION TECH-MAR20	*	83.33	83.33	-
		3/01/20	202	202003	310	51300	31300			DISSEMINATION FEE-MAR20	*	291.67	291.67	-
		3/01/20	202	202003	310	51300	51000			OFFICE SUPPLIES	*	28.31	28.31	-
		3/01/20	202	202003	310	51300	42000			POSTAGE	*	20.00	20.00	-
		3/01/20	202	202003	310	51300	42500			COPIES	*	82.95	82.95	-
										GOVERNMENTAL MANAGEMENT SERVICES			1,128.01	000993
3/17/20	00033	3/17/20	03172020	202003	300	20700	10200			FY20 DEBT SERVICE SER2016	*	6,861.56	6,861.56	-
										CANDLER HILLS EAST CDD C/O USBANK			6,861.56	000994
3/31/20	00047	3/27/20	5	202003	310	51300	31300			REV. AMORT SER2016 05/01	*	100.00	100.00	-
										DISCLOSURE SERVICES LLC			100.00	000995
4/01/20	00019	4/01/20	203	202004	310	51300	34000			MANAGEMENT FEES APR20	*	621.75	621.75	-
		4/01/20	203	202004	310	51300	35100			INFORMATION TECH APR20	*	83.33	83.33	-

CAND CANDLER HILLS TVISCARRA

*** CHECK DATES 02/10/2020 - 05/12/2020 ***
 CANDLER HILLS-GENERAL FUND
 BANK A CANDLER HILLS CDD

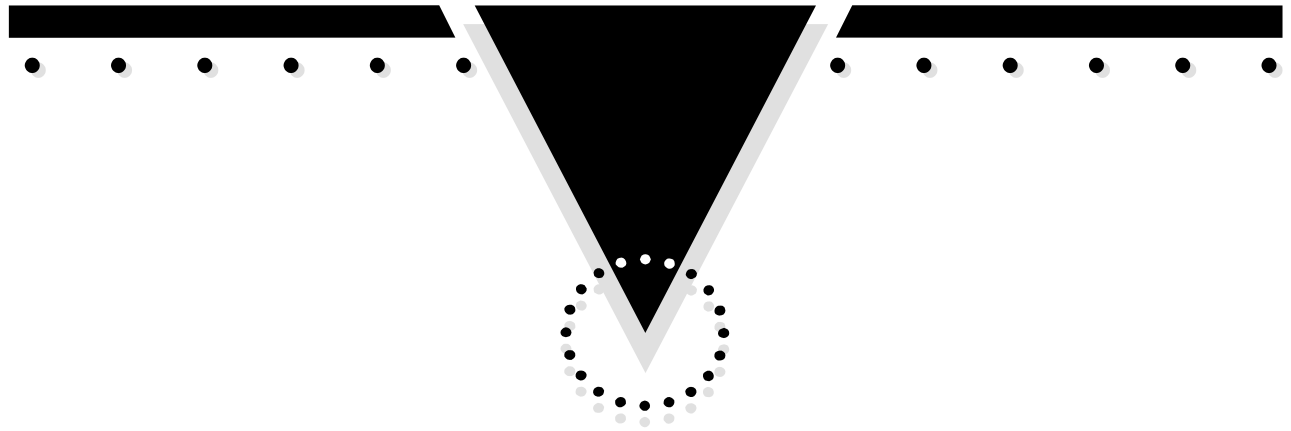
CHECK DATE	VEND#INVOICE DATEINVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
4/01/20	00019	202004	310-51300-31300						DISSEMINATION FEES APR20	*	291.67	
4/01/20	00019	202004	310-51300-51000						OFFICE SUPPLIES APR20	*	.06	
4/01/20	00019	202004	310-51300-42000						POSTAGE APR20	*	6.71	
4/01/20	00019	202004	310-51300-42500						COPIES APR20	*	1.35	
GOVERNMENTAL MANAGEMENT SERVICES												996.75 000996
4/20/20	00033	042020	202004 300-20700-10200						FY20 DEBT SERVICE SER2016	*	1,600.80	
GOVERNMENTAL MANAGEMENT SERVICES												8.12 000997
5/01/20	00019	202005	310-51300-34000						MANAGEMENT FEES MAY20	*	621.75	
5/01/20	00019	202005	310-51300-35100						INFORMATION TECH MAY20	*	83.33	
5/01/20	00019	202005	310-51300-31300						DISSEMINATION FEE MAY20	*	291.67	
5/01/20	00019	202005	310-51300-51000						OFFICE SUPPLIES MAY20	*	.03	
5/01/20	00019	202005	310-51300-42000						POSTAGE MAY20	*	4.01	
5/01/20	00019	202005	310-51300-42500						COPIES MAY20	*	1.50	
GOVERNMENTAL MANAGEMENT SERVICES												1,002.29 000999

TOTAL FOR BANK A 124,926.35

TOTAL FOR REGISTER 124,926.35

CAND CANDLER HILLS TVISCARRA

SECTION 2



Candler Hills East

Community Development District

Unaudited Financial Reporting
April 30, 2020



Table of Contents

1	<hr/> Balance Sheet
2	<hr/> General Fund
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5	<hr/> Month to Month
6	<hr/> Long-Term Debt
7	<hr/> Assessment Receipt Schedule

Candler Hills East

Community Development District

Combined Balance Sheet

For the Period Ended April 30, 2020

	<u>Governmental Fund Types</u>			Totals (Memorandum Only) 2020
	General Fund	Debt Service	Capital Reserves	
<u>ASSETS:</u>				
CASH	\$65,723	---	---	\$65,723
DUE FROM GENERAL FUND SERIES 2016	---	\$5,653	---	\$5,653
RESERVE	---	\$117,000	---	\$117,000
REVENUE	---	\$367,889	---	\$367,889
PREPAYMENTS	---	\$12,680	---	\$12,680
<u>INVESTMENTS - OPERATIONS</u>				
SBA ACCOUNT	---	---	\$169,345	\$169,345
TOTAL ASSETS	\$65,723	\$503,222	\$169,345	\$738,290
<u>LIABILITIES:</u>				
ACCOUNTS PAYABLE	---	---	---	\$0
DUE TO DEBT SERVICE	\$5,653	---	---	\$5,653
<u>FUND BALANCES:</u>				
RESTRICTED FOR DEBT SERVICE	---	\$503,222	---	\$503,222
ASSIGNED	---	---	\$169,345	\$169,345
UNASSIGNED	\$60,070	---	---	\$60,070
TOTAL LIABILITIES & FUND EQUITY	\$65,723	\$503,222	\$169,345	\$738,290

Candler Hills East

COMMUNITY DEVELOPMENT DISTRICT

General Fund

Statement of Revenues & Expenditures

For the Period Ended April 30, 2020

	ADOPTED BUDGET	PRORATED THRU 4/30/20	ACTUAL THRU 4/30/20	VARIANCE
<u>REVENUES:</u>				
MAINTENANCE ASSESSMENTS	\$55,051	\$55,051	\$54,747	(\$304)
INTEREST	\$25	\$15	\$19	\$5
TOTAL REVENUES	\$55,076	\$55,066	\$54,766	(\$299)
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
SUPERVISOR FEES	\$4,000	\$2,000	\$2,000	\$0
FICA EXPENSE	\$306	\$153	\$92	\$61
ENGINEERING	\$2,200	\$1,283	\$0	\$1,283
TRUSTEE FEES	\$2,050	\$2,050	\$2,020	\$30
DISSEMINATION	\$3,500	\$2,042	\$2,242	(\$200)
ARBITRAGE	\$600	\$600	\$600	\$0
ASSESSMENT ROLL	\$5,000	\$5,000	\$5,000	\$0
ATTORNEY	\$6,000	\$3,000	\$4,500	(\$1,500)
ANNUAL AUDIT	\$3,510	\$3,510	\$3,325	\$185
MANAGEMENT FEES	\$7,461	\$4,352	\$4,352	\$0
INFORMATION TECHNOLOGY	\$1,000	\$583	\$583	\$0
TELEPHONE	\$50	\$29	\$0	\$29
POSTAGE	\$1,000	\$583	\$500	\$83
PRINTING & BINDING	\$600	\$350	\$163	\$187
INSURANCE	\$6,646	\$6,646	\$6,193	\$453
LEGAL ADVERTISING	\$700	\$408	\$0	\$408
OTHER CURRENT CHARGES	\$475	\$277	\$187	\$90
OFFICE SUPPLIES	\$150	\$88	\$57	\$31
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$45,423	\$33,130	\$31,990	\$1,140
<u>MAINTENANCE:</u>				
CONTINGENCIES	\$9,653	\$5,631	\$3,023	\$2,608
TOTAL MAINTENANCE	\$9,653	\$5,631	\$3,023	\$2,608
TOTAL EXPENDITURES	\$55,076	\$38,761	\$35,012	\$3,749
EXCESS REVENUES (EXPENDITURES)	\$0		\$19,754	
FUND BALANCE - BEGINNING	\$0		\$40,316	
FUND BALANCE - ENDING	\$0		\$60,070	

Candler Hills East
Community Development District
Debt Service Fund Series 2016
For the Period Ended April 30, 2020

ADOPTED BUDGET	PRORATED THRU 4/30/20	ACTUAL THRU 4/30/20	VARIANCE
-------------------	--------------------------	------------------------	----------

REVENUES:

ASSESSMENTS - TAX ROLL	\$226,834	\$226,834	\$225,741	(\$1,093)
ASSESSMENTS - PREPAYMENTS	\$0	\$0	\$12,672	\$12,672
INTEREST	\$500	\$292	\$281	(\$11)

TOTAL REVENUES

\$227,334	\$227,126	\$238,694	\$11,568
-----------	-----------	-----------	----------

EXPENDITURES:

SERIES 2016

SPECIAL CALL - 11/1	\$20,000	\$20,000	\$25,000	(\$5,000)
INTEREST - 11/1	\$51,750	\$51,750	\$51,750	\$0
PRINCIPAL - 5/1	\$125,000	\$0	\$0	\$0
INTEREST - 5/1	\$51,750	\$0	\$0	\$0

TOTAL EXPENDITURES

\$248,500	\$71,750	\$76,750	(\$5,000)
-----------	----------	----------	-----------

EXCESS REVENUES (EXPENDITURES)

(\$21,166)	\$161,944
------------	-----------

FUND BALANCE - BEGINNING

\$223,143	\$341,278
-----------	-----------

FUND BALANCE - ENDING

\$201,977	\$503,222
-----------	-----------

Candler Hills East
Community Development District
Capital Reserves Fund
For the Period Ended April 30, 2020

ADOPTED BUDGET	PRORATED THRU 4/30/20	ACTUAL THRU 4/30/20	VARIANCE
-------------------	--------------------------	------------------------	----------

REVENUES:

INTEREST	\$3,000	\$1,750	\$1,635	(\$115)
----------	---------	---------	---------	---------

TOTAL REVENUES	\$3,000	\$1,750	\$1,635	(\$115)
-----------------------	----------------	----------------	----------------	----------------

EXPENDITURES:

CAPITAL OUTLAY	\$0	\$0	\$0	\$0
----------------	-----	-----	-----	-----

TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
---------------------------	------------	------------	------------	------------

EXCESS REVENUES (EXPENDITURES)	\$3,000		\$1,635	
--------------------------------	---------	--	---------	--

FUND BALANCE - BEGINNING	\$167,759		\$167,711	
--------------------------	-----------	--	-----------	--

FUND BALANCE - ENDING	\$170,759		\$169,345	
-----------------------	-----------	--	-----------	--

Candler Hills East

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND

Month to Month Detail

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
REVENUES:													
MAINTENANCE ASSESSMENTS	\$1,045	\$14,477	\$16,057	\$18,974	\$1,474	\$1,253	\$1,467	\$0	\$0	\$0	\$0	\$0	\$54,747
INTEREST	\$1	\$2	\$3	\$5	\$5	\$2	\$2	\$0	\$0	\$0	\$0	\$0	\$19
TOTAL REVENUES	\$1,046	\$14,479	\$16,060	\$18,979	\$1,479	\$1,255	\$1,469	\$0	\$0	\$0	\$0	\$0	\$54,766

EXPENDITURES:													
ADMINISTRATIVE:													
SUPERVISOR FEE	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
FICA	\$0	\$46	\$0	\$0	\$46	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$92
ENGINEERING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRUSTEE FEES	\$0	\$0	\$2,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,020
DISSEMINATION	\$392	\$292	\$292	\$292	\$292	\$392	\$292	\$0	\$0	\$0	\$0	\$0	\$2,242
ARBITRAGE	\$0	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600
ASSESSMENT ROLL	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
ATTORNEY	\$1,500	\$1,500	\$0	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500
ANNUAL AUDIT	\$0	\$3,325	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,325
MANAGEMENT FEES	\$622	\$622	\$622	\$622	\$622	\$622	\$622	\$0	\$0	\$0	\$0	\$0	\$4,352
INFORMATION TECHNOLOGY	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$583
TELEPHONE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POSTAGE	\$3	\$195	\$40	\$9	\$226	\$20	\$7	\$0	\$0	\$0	\$0	\$0	\$500
PRINTING & BINDING	\$3	\$1	\$70	\$1	\$4	\$83	\$1	\$0	\$0	\$0	\$0	\$0	\$163
INSURANCE	\$6,193	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,193
LEGAL ADVERTISING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER CURRENT CHARGES	\$27	\$26	\$26	\$28	\$27	\$26	\$27	\$0	\$0	\$0	\$0	\$0	\$187
OFFICE SUPPLIES	\$0	\$0	\$28	\$0	\$1	\$28	\$0	\$0	\$0	\$0	\$0	\$0	\$57
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
TOTAL ADMINISTRATIVE	\$13,998	\$7,690	\$3,181	\$1,034	\$3,801	\$1,254	\$1,032	\$0	\$0	\$0	\$0	\$0	\$31,990

MAINTENANCE:													
CONTINGENCIES	\$0	\$0	\$0	\$0	\$3,023	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,023
TOTAL MAINTENANCE	\$0	\$0	\$0	\$0	\$3,023	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,023
TOTAL EXPENDITURES	\$13,998	\$7,690	\$3,181	\$1,034	\$6,823	\$1,254	\$1,032	\$0	\$0	\$0	\$0	\$0	\$35,012
EXCESS REVENUES (EXPENDITURES)	(\$12,951)	\$6,789	\$12,878	\$17,945	(\$5,344)	\$1	\$437	\$0	\$0	\$0	\$0	\$0	\$19,754

Candler Hills East
Community Development District
LONG TERM DEBT REPORT

SERIES 2016, SPECIAL ASSESSMENT BONDS		
INTEREST RATE:	2.531%, 3.750%, 4.000%	
MATURITY DATE:	5/1/2037	
RESERVE FUND DEFINITION	50% of Maximum Annual Debt Service	
RESERVE FUND REQUIREMENT	\$117,000	
RESERVE FUND BALANCE	\$117,000	
BONDS OUTSTANDING - 11/17/2016		\$3,380,000
LESS:PRINCIPAL PAYMENT 5/1/17		(\$55,000)
LESS:SPECIAL CALL 5/1/17		(\$55,000)
LESS:SPECIAL CALL 11/1/17		(\$55,000)
LESS:PRINCIPAL PAYMENT 5/1/18		(\$125,000)
LESS:SPECIAL CALL 5/1/18		(\$10,000)
LESS:SPECIAL CALL 11/1/18		(\$25,000)
LESS: PRINCIPAL PAYMENT 5/1/19		(\$105,000)
LESS:SPECIAL CALL 5/1/19		(\$15,000)
LESS:SPECIAL CALL 11/1/19		(\$25,000)
CURRENT BONDS OUTSTANDING		\$2,910,000

SECTION 3



Wesley Wilcox

Supervisor of Elections, Marion County, FL

Election Center

981 NE 16th ST • Ocala, FL 34470

M PO Box 289 • Ocala, FL 34478-0289

P 352-620-3290

F 352-620-3286

W www.VoteMarion.Gov

April 15, 2020

Re: Chapter 190 (3)(a)(2)(d) Request

Lauren Vanderveer, Administrative Assistant
135 West Central Blvd, Suite 320
Orlando, Florida 32801

Lauren,

In accordance with Chapter 190 (3)(a)(2)(d) and with reference to your letter requesting registered voters in **Candler Hills East Community Development District**, as of April 15, 2020, our records indicate there are **940** active registered voters in the boundaries of the referenced development.

If you have any questions or require any further information, please contact me.

Sincerely,

Charlee Nichols, CERA
Support Services Analyst II
Marion County Election Center
CNichols@VoteMarion.Gov

RECEIVED

APR 27 2020

BY: _____

SECTION 4

2020 SPECIAL DISTRICTS QUALIFYING PROCEDURE

(Dates are subject to change)

Florida Statute 99.061

All special district candidates shall qualify by paying a filing fee of \$25.00 or by the petition process pursuant to Florida Statute 99.095. Notwithstanding Florida Statute 106.021, a Special District candidate who does not collect contributions and whose only expense is the filing fee or signature verification fee is not required to appoint a campaign treasurer or designate a primary campaign depository.

Candidates who WILL NOT incur election expenses or contributions will do the following:

1. If you choose to file by petition method, you need to collect 25 signatures of qualified electors in the district.
Petitions must be submitted by Noon on May 11, 2020.
2. Qualifying begins at Noon on June 8 and ends at Noon on June 12, 2020. To qualify you must present the items listed below (all items MUST be received by the end of the qualifying period):
 - Form 1 – Statement of Financial Interest
 - Loyalty Oath/Oath of Candidate
 - The amount of \$25.00 for your qualifying fee.
 - Candidates filing by the petition method are not required to pay the qualifying fee, however, will be charged .10 for each petition card viewed.

Candidates who WILL incur election expenses or contributions will do the following:

1. File DS-DE9 Appointment of Campaign Treasurer/Designation of Campaign Depository (open campaign account). This may be completed at any time prior to qualifying, but MUST be completed by the time you qualify.
2. Read Chapter 106 of the Florida Statutes, and submit a Statement of Candidate.
3. If you choose to file by petition method, you need to collect 25 signatures of qualified electors in the district. Form DS-DE9 Appointment of Campaign Treasurer Designation of Campaign Depository must be filed prior to collecting petitions. ***Petitions must be submitted by Noon on May 11, 2020.***
4. Qualifying begins at Noon on June 8 and ends at Noon on June 12, 2020. To qualify you must present the items listed below (all items MUST be received by the end of the qualifying period):
 - Form 1 – Statement of Financial Interest
 - Loyalty Oath/Oath of Candidate
 - The amount of \$25.00 for your qualifying fee.
 - Candidates filing by the petition method are not required to pay the qualifying fee, however, will be charged .10 for each petition card viewed.