

**MINUTES OF MEETING
CANDLER HILLS EAST
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Candler Hills East Community Development District was held on **Tuesday, November 21, 2023** at 9:10 a.m. at the Circle Square Commons, 8395 SW 80th Street, Ocala, Florida.

Present and constituting a quorum were:

Elmer Greene
John Bain
George Hill

Vice Chairman
Assistant Secretary
Assistant Secretary

Also present were:

George Flint
Gerald Colen
Robert (Bo) Stepp
Brandon Sites
Mary Anne Lynum
Andy Jorgenson

District Manager
District Counsel
Colen Built
OTOW
OTOW
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FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll. Three Board members were present at the meeting constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Flint: It appears that only staff and Board members are present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the August 15,
2023 Meeting**

Mr. Flint: Next is approval of the minutes from the August 15, 2023 meeting. Did the Board have any additions, deletions, or corrections to the minutes? Hearing none.

November 21, 2023

Candler Hills East CDD

On MOTION by Mr. Bain, seconded by Mr. Hill, with all in favor, the Minutes of the August 15, 2023 Meeting, were approved.

FOURTH ORDER OF BUSINESS

Consideration of Dewberry Work Authorizations to Provide Professional Consulting Engineering Services

Mr. Flint: This is the annual work authorization for any work that may be required during the course of the year. It is based on an hourly basis with an estimated budget of \$2,000 and expenses of \$100.

Mr. Bain: They are not due for any annual report or anything like that?

Mr. Flint: They may have to do an annual inspection in the spring and it is around \$1,500. There is an annual inspection that has to be done under the Trust Indenture for the bonds.

On MOTION by Mr. Greene, seconded by Mr. Bain, with all in favor, the Dewberry Work Authorizations to Provide Professional Consulting Engineering Services, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Audit Engagement Letter with Berger, Toombs, Elam, Gaines & Frank

Mr. Flint: This is an annual engagement letter with a not to exceed of \$3,510.

Mr. Bain: When we approved them before it was a three-year deal wasn't it?

Mr. Flint: We are doing five now.

Mr. Bain: There is an attached letter from Bodine Perry as part of this, is this verifying that their procedures are good? At the bottom it says in effect for the year ending May 31, 2022. Is there an update on that letter?

Mr. Flint: We can ask them for one.

On MOTION by Mr. Bain, seconded by Mr. Greene, with all in favor, the Audit Engagement Letter with Berger, Toombs, Elam, Gaines & Frank Subject to the Update of the Bodine Perry Letter, was approved.

November 21, 2023

Candler Hills East CDD

SIXTH ORDER OF BUSINESS

Ratification of Temporary Easement Agreement with Richard J. Rose

Mr. Flint: This is at 8882 South West 84 Circle. He was having some tree work done and in order to do the tree work the tree company needed to come across CDD property. The tree is on his property that was being worked on. The easement agreement was subject to him having any approvals he needed from the HOA or anybody else. He noted due to the timeframe and how often the Board meets, he executed this as the District Manager and asking the Board to ratify it.

On MOTION by Mr. Bain, seconded by Mr. Greene, with all in favor, the Temporary Easement Agreement with Richard J. Rose, was ratified.

SEVENTH ORDER OF BUSINESS

Presentation of Series 2016 Arbitrage Rebate Calculation Report

Mr. Flint: The IRS requires that the District report every five years whether they have earned more interest than paid which would be an arbitrage issue. The computation is done annually. You all approved the agreement with AMTEC to do this. There is a net rebatable arbitrage of -\$39,851.

On MOTION by Mr. Greene, seconded by Mr. Bain, with all in favor, the Series 2016 Arbitrage Rebate Calculation Report, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Flint: Jerry, anything?

Mr. Colen: I don't have anything.

B. District Manager

1. Approval of Check Register

Mr. Flint: You have the check register from July 28, 2023 through September 30, 2023 that totals \$14,154.97. Any questions on the check register?

On MOTION by Mr. Greene, seconded by Mr. Hill, with all in favor, the Check Register for \$14,154.97 was approved.

November 21, 2023

Candler Hills East CDD

2. Balance Sheet and Income Statement

Mr. Flint: You have the unaudited financials through September 30th. There is no action required by the Board on this. As of September 30th, there was about \$50,000 in the operating account and \$169,000 in the capital reserve. If there are any questions, those can be discussed. Hearing none.

NINTH ORDER OF BUSINESS

Other Business

Mr. Flint: Was there any other business? Hearing no comments, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests

Mr. Flint: Supervisors Requests? Hearing no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned.

On MOTION by Mr. Greene, seconded by Mr. Hill, with all in favor, the meeting adjourned.

DocuSigned by:
George Flint
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Secretary/Assistant Secretary

Chairman/Vice Chairman